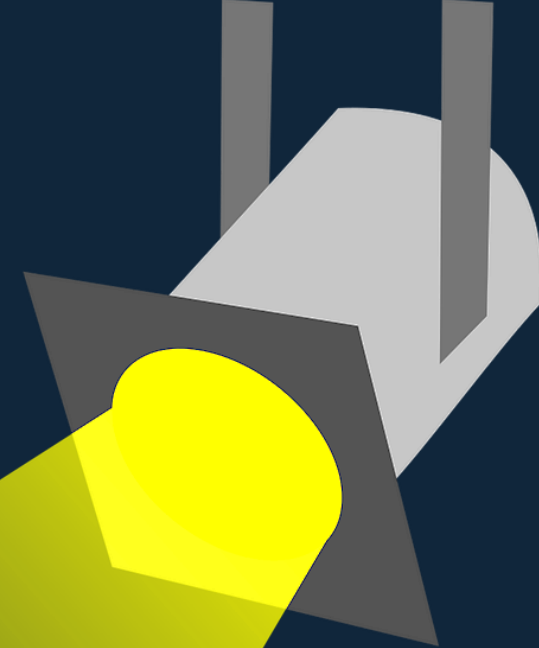




Step into the Spotlight

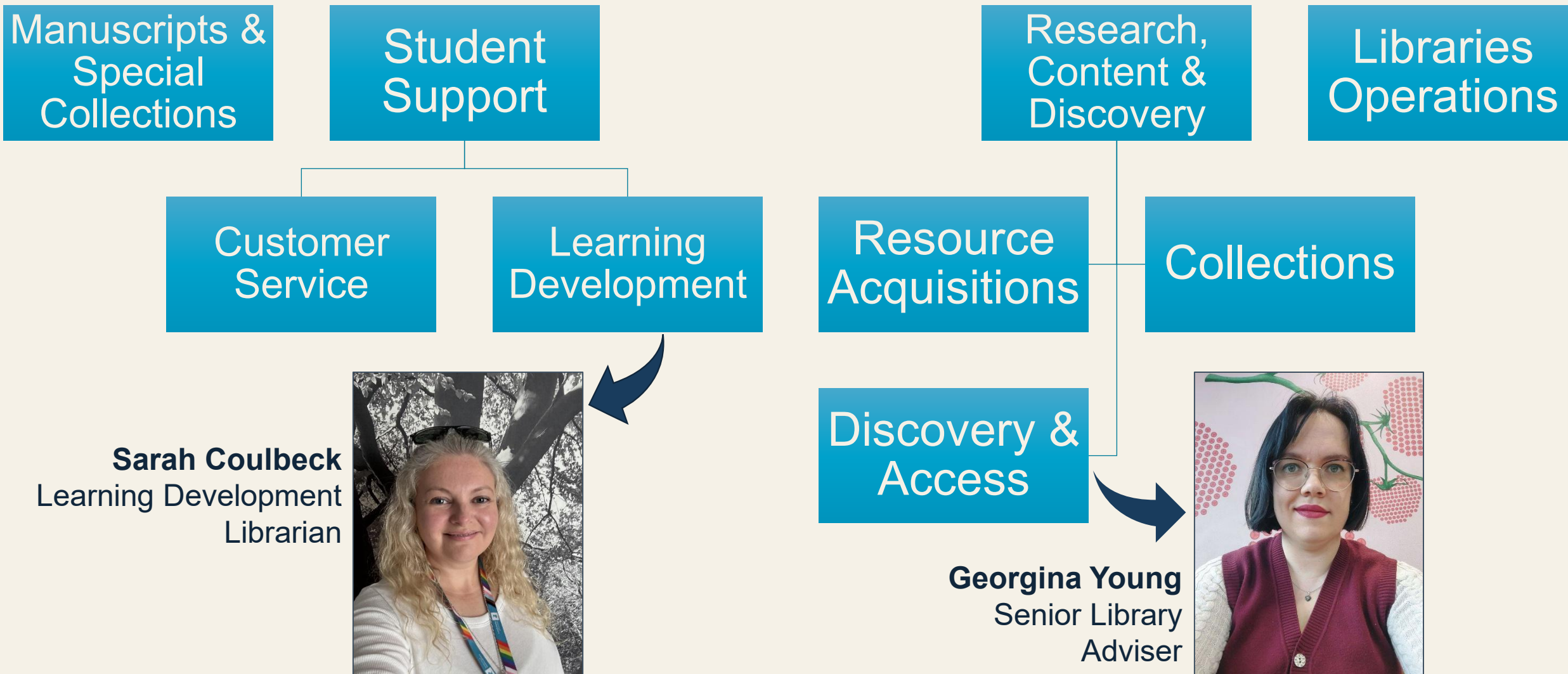
Illuminating Every Team

Sarah Coulbeck & Georgina Young
University of Nottingham Libraries





University of Nottingham Libraries Structure





What have you tried to share knowledge?

Scan the QR code, give your answers, see the wordcloud on your phone





Libraries Spotlights





When, Where, How, What?



When



Monthly, excluding
busiest months
Fully flexible date



1-hour slot
During core hours
Avoiding lunchtime



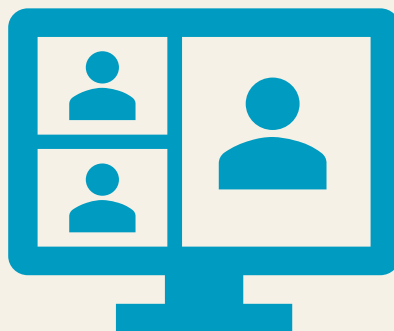
Where

Session recordings
archived

Easier for new
presenters

Less interruption to
workday

Dispersed
department –
higher attendance



Online (Teams)

Accessibility –
recording and
transcript

More limited
interactivity and
networking

Potential
IT problems



1-2 site visits
per year



How



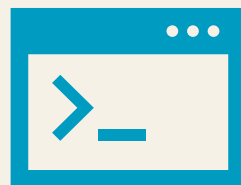
Keep an eye on updates



Active promotion



People approach us



Teams page

- Scheduling
- Invitations
- Reminder
- Hosting session
- Managing recording



Feedback and requests



What



Introduction to a specific team/group

Demonstrations of new or under-used systems



Updates, launches, successes

How teams have responded to external changes



Purpose of a process that impacts colleagues

Site visits





Why?



Benefits to library staff



Spotlights keep all staff in Libraries aware of one another and their activities



Understanding what other teams do also gives Libraries staff a better idea of their own interests



Benefits to library users

June 2025

Libraries Spotlight
on LibKey Nomad

October 2025

Student Webinars
on LibKey Nomad



Benefits to presenters: Promoting Services



“Giving a Spotlight helped raise our profile within Libraries.”

Daniel ~ Research Intelligence Librarian



“In our team, we often feel like most library staff don’t really understand what we do.”

Ayesha ~ Resource Acquisitions Librarian



Benefits to presenters: Presenting Experience

“The Spotlight sessions provide a great opportunity for me to hone my public speaking skills in a welcoming and supportive environment with colleagues.”

Sarah ~ Archivist

“I really valued the opportunity to practice presentation skills in a less scary environment.”

Natalie ~ Discovery and Access
Systems Librarian



Benefits to presenters: Connection

“Manuscripts and Special Collections’ work can be quite different from other library roles, but I was able to point out the areas in which we coincide.”

Kathryn ~ Archivist



“I think that Spotlights help us all to feel more unified and less siloed, as each one breaks down the barriers slightly and demystifies the roles of other teams.”

Ayesha ~ Resource Acquisitions Librarian



Benefits to organisers



Organising
events



Hosting
skills



Using
Teams



Colleague
connections



Conclusion



Thank you

We welcome your questions



Further Reading

- Barlow, A., & Bocko, A. (2020). Working outside the lines: A case for knowledge exchange in the academic library. *Journal of Electronic Resources Librarianship*, 32(2), 87–93.
<https://doi.org/10.1080/1941126X.2020.1739819>
- Smith, A. M., & Cook, B. R. (2022). Organizational Learning for a Distributed Workforce at a Virtual, For-Profit Library. *Portal (Baltimore, Md.)*, 22(4), 811–821. <https://doi.org/10.1353/pla.2022.0043>

