



Mercian Collaboration Steering Group
Telcon, 10:00am-11:30am, 11th December 2019

Agenda

- 1) Welcome & Apologies
 - a. Formal welcome to Sue Ackerman
 - b. Approval of previous minutes (10th May 2019)
- 2) Outstanding Actions
 - a. SG 19/10: Diane and GJJ to revise tangible benefits document
 - b. SG 19/18: Diane and GJJ to investigate creating a risk register for the Collaboration
- 3) Governance
 - a. Strategic Plan: Progress update
 - b. Treasurer: Update & budget review (MT)
 - c. Annual Report 2019: Progress update (GJJ)
 - d. Development Officer Update (GJJ)
- 4) Operations
 - a. Annual August SG & SIG meeting (GJJ)
 - b. Co-Badging Events & Charging (GJJ)
 - c. CILIP Chartership Support SIG (GJJ)

- 5) SIG Updates
 - a. Deputies & Senior Staff Group (DJ/GJJ)
 - b. Conference Group (EW/GJJ)
 - c. Copyright Group (CP)
 - d. Marketing & Communications Group (MT)
 - e. Mercian Disability Forum (DJ)
 - f. Mercian Metadata Group (SA)
 - g. RDM Support Group (SB)
 - h. Staff Development Group (CP)
- 6) Mar 2020 Directors Meeting
 - a. Venue, Speakers & Agenda Items
- 7) AOB
 - a. Date of next meeting(s) Feb, May 2020