



Steering Group

Online, 2pm Wed 21st July 2021

Agenda

- 1) Welcome and Apologies
- 2) Previous Meeting
 - a. Minutes of previous meeting: [20th April 2021](#)*
 - b. Outstanding Actions (not on agenda)
- 3) Governance
 - a. Strategic Plan Revision & Update (Chair)
 - b. MoU Revision & Update (Chair)
 - c. ToR Update (Membership) (Chair)
 - d. Mercian Reserves Policy (SCONUL) (HC)
- 4) Officer Reports
 - a. Financial Update (HC)
 - b. Development Officer: Update (GJJ)
- 5) Operations
 - a. Preparations for October Board (Chair)
 - b. Conference 2021: Keynote Speaker (JW)
 - c. Website Accessibility: Progress Update (GJJ)
 - d. Officer Workloads: Update (Chair)
- 6) Subgroups: Activity Update
 - a. Conference Group (JW/DP)
 - b. Mercian Staff Development Group (LP/SP)
 - c. Copyright Group (Chair/YB)
 - d. Deputies & Senior Staff Group (Chair/GJJ)
 - e. Marketing & Communications Group (HC/SS)
 - f. Mercian Disability Forum (CP/SSG)
 - g. Mercian Metadata Group (JK/RB)
- 7) AOB
 - a. Date of next Steering Group meeting (Oct/Nov 2021)

**Indicates supplementary paper or information supplied*