

Mercian Staff Development Group Meeting
Monday 23rd March 2020
Lecture Room 4, Vincent Building, Cranfield University
10.30am to 2pm, with refreshments available from 10am

Agenda

1. Welcome and apologies **(MC)**
2. Minutes/matters arising from meeting on 3rd September 2019 **(MC)**
3. Mercian Officer update **(GJ)**
4. Chair/Conference update **(MC)**
5. Risk assessment (NoWAL checklist attached for info) **(MC/GJ)**
6. Officer elections **(MC)**
Roles to be filled are the Chair and Admin Officer. If you are interested, contact outgoing chair Matt for a discussion in advance.
7. Evaluation Officer update **(SP)**
8. Admin Officer update **(JMo)**
9. Programme planning 2020-21 **(MC/All)**
10. Updates from members (report to be circulated) **(MC/All)**
11. AOB **(MC)**
12. Forthcoming meetings
June 2020 – Staffordshire University
September 2020 - tbc

Optional tour of the Kings Norton Library available after the meeting.