




Mercian Staff Development Group Meeting  
Friday 1 October 2021

Minutes

Agenda Item		Notes	Actions	
1	<b>Present</b> Paul Cavanagh (Nott), Matt Cunningham (Loughborough), Jon Granger (Wolverhampton), Gaz J Johnson (Mercian Collaboration), Kirsty Kift (Coventry), Ruth Knowles (Cranfield), Ann-Marie Lee (Birmingham City), Liz Mallett (Lincoln), Stephen Parton (Keele), Sarah Pittaway (Chair) (Worcester), Chris Porter (Newman), Jenny Rooney-Kennedy (Warwick), Ruth Stubbings (Minutes) (DMU), Heather McBride Wilding (Northants.).			
	<b>Apologies</b> Cheryl Coveney (OU), Jodie Heap (UCB), Emma Hollinshead (Aston), Kay Jeffries (Derby), Teresa Jordan (Birmingham), Alison Pope (Staffs), Vicki McGarvey, Heather McBride Wilding (Northants.), Paul Mahoney, Laura Pilsel (Harper Adams), Kate Marshall & Jo Neal (NTU), Susan Rodda (Bishop Grosseteste), Laurian Williamson (Leicester)			
2	Minutes/matters arising from meeting on 15 <sup>th</sup> June 2021	The Minutes were agreed as an accurate record with one minor amendment - Ann-Marie Lee's insitution to be revised to Birmingham City University.		
		<i>2.1: Buddy System</i> The buddy system is a quiet success with a steady request for buddies being received. Liaison is taking place so that the scheme will be promoted on the SCONUL website.	Roll over	TJ
		Agreed that there needs to be a focus on gaining feedback from Buddies and their Buddies in order to inform the way ahead.	Roll over	TJ
		<i>6.4. Management of sessions</i> Review the guidance for host institutions and reps running courses.	Roll over	SP
		<i>10.3 Policies on funding training</i> All to share their institutions policy on funding training.	Roll over	All
3	SP	Chair's Update	<i>3.1. Mercian Disability Forum</i> SP plans to attend their next meeting to discuss provision of guidance on inclusivity when delivering training. She will also explore the delivery of a joint session.  <i>3.2 SCONUL Mentoring Scheme</i> SP will be discussing how the Mercian buddying scheme compliments the SCONUL Mentoring scheme with Jo-Anne Watts (Wolverhampton) who is on the SCONUL Mentoring Oversight Group.	

4	GJ	Mercian Officer update	<p><b>4.1 Update</b> The Mercian Officer reported that the conference had taken up a substantial amount of time. In addition he has been analysing the website for accessibility and pleasingly it scores quite highly.</p> <p><b>4.2 Report for the Mercian Board</b> The report for the Board is available at <a href="https://merciancollaboration.org.uk/sites/default/files/publications/Officer%20Update%20Report%20to%20Board%20-%20Oct%202021.pdf">https://merciancollaboration.org.uk/sites/default/files/publications/Officer%20Update%20Report%20to%20Board%20-%20Oct%202021.pdf</a></p> <p>The rest of the papers for the Board can be found here. <a href="https://merciancollaboration.org.uk/about-collaboration/agendas-minutes-directors-board">https://merciancollaboration.org.uk/about-collaboration/agendas-minutes-directors-board</a></p>		
5	MC	Conference Update	<p>The conference was held online. The preparation work was more onerous than previous years due to the technical aspect of delivery. Thanks were given to Neil from Bishop Grosseteste who undertook a lot of this work.</p> <ul style="list-style-type: none"> <li>• There were 109 attendees.</li> <li>• The conference went well despite there being a couple of technical hitches which were resolved quickly.</li> <li>• Feedback forms have been disseminated and to date feedback has been positive.</li> <li>• The presentations are gradually being added to the website at <a href="#">Presentations (2021)   Mercian Collaboration</a>.</li> <li>• The reasons to be cheerful videos are available at <a href="#">Reasons to be Cheerful 2021 - YouTube</a></li> </ul>	Evaluation report to be presented at next meeting	MC
6		Vice Chair	Ann- Marie Lee agreed to stand as Vice-Chair and the group approved the nomination. Congratulations Ann-Marie.		
7		2020-21 Programme Update	<p><b>7.1 The Master Draft Programme</b></p> <ul style="list-style-type: none"> <li>• The draft programme is attached.</li> <li>• In the Master Draft Programme, the <b>highlighted</b> name in yellow is the organiser.</li> <li>• Please remind colleagues delivering the sessions to confirm dates with Teresa.</li> <li>• The group thanked Teresa for organising the programme (and us).</li> </ul> <p><b>7.2 Format of sessions</b></p> <p>Pre-christmas sessions will be online, post-Christmas the team delivering the sessions will confirm the format (online or on-site) with Teresa.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p><b>MSDG 2021-22 Draft Programme M</b></p> </div> <div style="text-align: center;">  <p><b>Schedule of Events 2021-22 MSDG Prog</b></p> </div> </div>	Confirm session dates and delivery format with TJ	All
8		All the Same but Different	<p>All the Same But Different Events : Further Detail.</p> <ul style="list-style-type: none"> <li>• <b>All</b> please check before the events whether you have colleagues willing and able to deliver these in new online format.</li> <li>• Libraries that <b>can</b> deliver an ATSD session, contact Matt Cunningham.</li> </ul>		

			<ul style="list-style-type: none"> <li>Libraries that <b>can't</b> deliver (i.e. due to staffing changes), send a reminder out to their staff for future ATSD events.</li> </ul>		
9	<b>CC</b>	Evaluation of Programme 2020 – 21	Analysis to be compiled and shared with the group and included in annual report in January 2022.	Compiled for January 2022	CC
10		Buddy Scheme	The group agreed to relaunch the Buddy scheme. To be discussed at next meeting in March.		
11		Institutional Updates	<p>The institutional updates are attached.</p>  <p><b>MCS DG insitutional updates - Oct2021.p</b></p>		All
12		AOB	None		
13		Forthcoming Meetings	March 2022		