Mercian Staff Development Group

Event evaluation report

Event title:

Venue:

Date:

Presenters, facilitators, etc.:

|  |  |  |
| --- | --- | --- |
| **Name** | **Institution** | **Role** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Participant numbers:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Aston |  | Birmingham |  | Birmingham City |  | Bishop Grosseteste |  |
| Coventry |  | Cranfield |  | De Montfort |  | Derby |  |
| Harper Adams |  | Keele |  | Leicester |  | Lincoln |  |
| Loughborough |  | Newman |  | Northampton |  | Nottingham |  |
| NTU |  | Open Uni |  | Staffordshire |  | UCB |  |
| Warwick |  | Wolverhampton |  | Worcester |  |  |  |
|  |  |  |  |  |  |  |  |

1. **Please rank the following (1 = Poor, 4 = Excellent)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Rating (tick appropriate box on scale)** | **1** | **2** | **3** | **4** |
| Event as a whole |  |  |  |  |
| Content and level of the event |  |  |  |  |
| Delivery methods used |  |  |  |  |
| Administration of the event |  |  |  |  |
| Accuracy of publicity |  |  |  |  |
| Extent to which your expectations were met |  |  |  |  |

1. **What did you find most useful about the event and why?**

|  |  |
| --- | --- |
| Session content |  |
| Session structure |  |
| Learning from others |  |
| Sharing best practice |  |
| Tour |  |
| Networking |  |
| Action planning |  |

1. **How do you think the event could have been improved and why?**
2. **Do you have any other comments on the event?**
3. **Do you have any suggestions for future events?**

Images of event: