



Mercian Collaboration Development Officer

Update report to Steering Group, 21st July 2021

Since the last Board and Steering Group meeting, the Officer's focus has been on two major areas: continuing support for subgroups and development of work on website accessibility.

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Communication & Liaison.

As normal, frequent communication with subgroups and their chairs has continued during this period, especially in terms of supporting the needs of the MSDG. Handover to the incoming Steering Group members (notably the three officers) was conducted during this period. Communications between the regional groups, and occasionally SCONUL too, have formed the less regular communication activities.

Research & Reports

A survey concerning the future Deputies groups meeting was hosted, and is ongoing as of this time. Various group minutes have been written during this period, although less so than previous periods as this has been a quieter term for Collaboration activities. Considerable effort has been deployed in developing a deeper understanding of web accessibility issues pertaining to the Collaboration website, with a report to Steering Group on this work accompanying this update.

Governance

Other than induction and support for incoming Chair and Steering Group members, the main work during this period has been on updating the membership criteria and suggestions on Terms of Reference rewording. Negotiated confirmation of final ToR for the Deputies Group has also been conducted during this time. The role of interim treasurer was finally, and gratefully, relinquished in mid-April, following the election of the new officer.

Marketing

The website continues to be frequently updated with content largely relating to events, meetings and group membership. The now regular Collaboration newsletter continues to be shared on a monthly basis via the *mercian-collaboration* general membership discussion list (up to June, reduced to bi-monthly over the quiet summer period). Marketing of events, activities, announcements and site updates has continued regularly on twitter. A marketing campaign centred around the conference call for speakers was a frequent and regular activity through to mid-June.



Meetings & Events

As normal while effort to attend all relevant meetings was made, due to their timing and available resource not all could be joined. Meetings and events attended on behalf of the Collaboration included:

22/4/21	Virtual Networking event (teaching & learning)
12/5/21	Meeting with Emma Walton (re SCONUL/leadership)
12/5/21	Chair & Vice meeting (induction)
12/5/21	Treasurer meeting (induction and handover)
21/5/21	Deputies meeting
9/6/21	MSDG (Buddies discussion)
9/6/21	Conference Group meeting
15/6/21	MSDG Committee meeting
16/7/21	Conference Group meeting